

Neosho Newton County Library Board Meeting

January 15, 2021

Board Members Present: Keri Collinsworth, Julie Humphrey, Beth Styron, Jann Burnett, Chris Yaudas, Tamie Williams, Phyllis Blackwood, Rick Keeling, Jake Heisten

Board Members Absent: None

Library Staff Present: Carrie Cline, Terri Moser, Pam Mendenhall

President Beth Styron called the meeting to order at 4:00.

Consent Agenda: Minutes, Budgeted Expenses, Financial Report

Rick moved to accept the consent agenda. Chris seconded, and the motion passed unanimously.

Director's Report:

- Statistics were reviewed, material usage is up and our couriers are very busy.
 - We have updated our bandwidth through MoreNet at both Neosho and Seneca locations.
 - There will be a virtual Library Advocacy Day on Monday, February 22.
 - We have been contacted regarding potential donations.
 - We have received a Mini Tech Grant in the amount of \$6,220.00 (we match 25%) which will be used to replace all the computers at the Seneca branch. We also received a summer reading program grant in the amount of \$7,993.00
 - **Old Business**
- A. New Building Update:**
- The old security system has been removed, and all locks opened.
 - We will install 3 new cameras and a mounting repeater to tie into our current system.
 - We need to contact the traffic commission to have a crosswalk installed for the staff and all of their trips back and forth between buildings.
 - An electrician will be coming in to update light bulbs and inspect the wiring.
 - The 2 HVAC units have been inspected and cleaned.
 - Teen Challenge will assist us in moving some shelving from Seneca to the annex, as well as hauling off the old technology equipment for recycling.
 - We have received an offer for \$1,000.00 for the bank vault, which we all agreed was reasonable.

- We will obtain bids for the woodwork repair on the outside. We discussed benefits of doing one side at a time vs. the entire building at once, and decided that since we have available funds to go ahead and repair the entire building at one time.

- **New Business**

- A. 2020 Proposed Budget Amendment: Chris motioned to amend the final 2020 budget, to reflect the \$50,000 library annex payment and additional tax revenue received. Jann seconded the motion, and all voted in favor.
- B. Statement for Audit: Phyllis motioned to amend the 2020 budget to actual. Keri seconded the motion and all voted in favor.

A motion to adjourn was made by Beth, with a second by Chris. All were in favor of adjourning.

Respectfully submitted,

Keri Collinsworth, Secretary