

Neosho Newton County Library Board Meeting

December 20, 2016

Board Members Present: Phyllis Blackwood, Jann Burnett, Karina Cole, Keri Collinsworth, Jonathan Russell, Chris Yaudas, Margaret Crook

Board Members Absent: Tamie Williams, Beth Styron

Library Staff Present: Carrie Cline, Sharon Meredith

President Jonathan Russell called the meeting to order at 4:00 pm.

Consent Agenda: Minutes, Budgeted Expenses, Financial Report

Phyllis Blackwood moved to accept the consent agenda, with the modification that Sharon Meredith was present at the November meeting, and Karina Cole seconded. The motion passed unanimously.

Director's Report:

- The attendance at our teen functions is steady.
- Our Christmas parade float was cancelled due to the fact that it could not get rained on and the weather was not cooperating.
- The last home school program of the year was held today, with attendance at 45.
- Carrie attended the MOREnet Council Meeting where our poor internet service was discussed. It is the fault of AT&T, and since the Council's intervention, our service has improved. There will be no fee increase for MOREnet in the coming year.
- Our contract with Evergreen has been rescinded. We have no desire to change the circulation system from Horizon to Evergreen.
- We currently have \$477,113.89 in checking as of today.
- Staff appreciation week will be the week of February 13, 2017. We have 17 staff members total.
- Construction Project Financial Info update

- There will be a retirement party for Mary Rountree on January 20, 2017 from 3-5pm. She has worked at the library for 15 years.

Old Business:

A. Building Project Update

- Sharon presented a list of goals for the building project that need to be accomplished. Carrie will contact Annie Bush about being our fundraiser manager, and will also speak to BRANCO regarding the poor communication from the architect.
- We have an updated floorplan that is workable. We are not hearing from the architect as frequently as we would like.

New Business:

A. Building Insurance Bids

- We have the following bids that have been submitted:

Insurance Store: \$13,893

Beimdiek Insurance: Travelers: \$12,666 EMC: \$10,638

Keri Collinsworth made a motion to accept the EMC bid from Beimdiek Insurance, Chris Yaudus seconded the motion and it passed unanimously.

B. CD Funds

- We had two CD's expire (SMB 351505 12/14/16 \$81,323.63) and (First Community 231443 12/15/16 \$101,559.00). Phyllis Blackwood made the motion to move these CD funds into the Community Foundation Fund, Chris Yaudus seconded the motion and it passed unanimously.
- A motion was made by Jan Burnett to close our CBT money market account (1122983) with a balance of \$111,500.25, and move the funds into the Community Foundation Fund and to also lower the balance of our Hometown checking account (30042550) down to \$2,000 (current balance \$119,123.24) and move the remainder of the funds into the Community Foundation Fund. Phyllis Blackwood seconded the motion and it passed unanimously.

Closed Session: Keri Collinsworth made the motion to go into closed session pursuant to section 610.021, subsection #3. Margaret Crook seconded the motion and the vote passed unanimously.

- The director's (Carrie Cline) evaluation was discussed. Margaret Crook made the motion to give Carrie a raise of \$1,375.00 effective 1/1/17. Keri Collinsworth seconded the motion and it passed unanimously.

Phyllis Blackwood made the motion to adjourn closed session, Chris Yaudas seconded the motion and it passed unanimously.

Chris Yaudas made the motion to adjourn regular session, and Phyllis Blackwood seconded the motion. It passed unanimously.

Respectfully Submitted,

Keri Collinsworth

Board Secretary